

**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2025-2026
June 8, 2026 at 6:30 p.m. Room E199**

MEMBERS PRESENT: Donald Shewan Paul Dionne
Denise Albert Justine Bell
Stefan Iordan Vince Amato
Marie-Ève Parenteau Miriam Morissette
Caroline Comeau Michael Newton
Henriette Dumont

REGRETS: Han Lin Li

ALSO PRESENT: Anthony Singelis, Nicole Haché, Paul Conway, Mark
Wallace, Dianne Bateman, Samantha Morley, Victoria
Gerov, Matt Refghi

The Governing Board meeting is being held in person. The meeting was called to order and presided over by our chairperson, Paul Dionne at 6:40 p.m.

1) Approval of Agenda

The following agenda was proposed.

1. Approval of agenda
2. Approval of minutes of the meeting of March 9, 2026
3. Business arising from the minutes of March 9, 2026
4. Public question period
5. Academic Calendar Fall 2026 – Potential Québec Election Date
Resolution No.: LAM-2025-009
6. Program Update 410.G0 Continuing Education DEC 410.G0
Resolution No.: LAM-2025-010
7. IPESL (Institutional Policy on the evaluation of Student Learning) Proposed
Revisions
Resolution No.: LAM-2025-011
8. IPEAP (Institutional Policy on the evaluation of Academic Programs) Proposed
Revisions
Resolution No.: LAM-2025-012
9. Champlain College Saint-Lambert Provisional Operating Budget 2026-2027
Resolution No.: LAM-2025-013

10. Information Item: Consolidated Champlain Regional College Provisional Budget 2026-2027
11. Foundation Update
12. New Construction Update
13. Varia
14. Adjournment

It was **MOVED** by Donald Shewan and **SECONDED** by Michael Newton that the agenda be approved as modified to move agenda item #11 Foundation Update right after agenda #5.

MOTION CARRIED UNANIMOUSLY.

2) Approval of the minutes of the meeting of March 9, 2026.

It was **MOVED** by Henriette Dumont and **SECONDED** by Michael Newton to adopt the minutes of the regular meeting of the Governing Board of March 9, 2026.

MOTION CARRIED UNANIMOUSLY.

3) Business arising from the minutes of March 9, 2026.

There was no business arising.

4) Public Question Period.

There were no questions from the public.

5) Academic Calendar Fall 2026 – Potential Québec Election Date

Resolution No.: LAM-2025-009

Anthony Singelis, Dean of Curriculum and Faculty Development spoke to this item.

WHEREAS, in the event that a Québec general election is held on October 5, 2026, the Fall 2026 academic calendar will need to be modified;

WHEREAS the Commission of Studies unanimously approved Option 2 at its meeting of April 23, 2026;

WHEREAS Option 2 provides that October 5, 2026, will become a study day with no classes scheduled;

WHEREAS this conditional amendment to the Fall 2026 academic calendar shall automatically take effect upon official confirmation of a Québec general election to be held on October 5, 2026;

BE IT THEREFORE RESOLVED that the Governing Board approve this conditional amendment to the Fall 2026 academic calendar in the event that a Québec general election is held on October 5, 2026.

There was no call for the vote.

MOVED BY: Vince Amato

SECONDED BY: Michael Newton

MOTION CARRIED UNANIMOUSLY

6) Foundation Update

Michael Newton, president of the Champlain College Saint-Lambert Foundation announced that the CCSL Foundation is in a holding pattern. Requests for essential funds such as bursaries and emergency student loan funds are currently being paid through the College, and reimbursed by the Foundation each month. This way the activities will have been “dormant” subsequent to our request to wind-down/close the Foundation from a CRA perspective – we aren’t operating but rather funding only.

The Champlain College Saint-Lambert Foundation has never filed for a formal dissolution as they have never been officially contacted by the Champlain Regional College’s Foundation to formally request the transfer of funds. Due to a lack of communication from individuals at the Administrative Unit over the course of the last year, President Michael Newton stated that if the situation is not resolved by the end of the current fiscal year ending June 30th, the Foundation will have to re-examine how it proceeds for the fiscal year 2026-2027. The CCSL Foundation is living in purgatory, protecting its assets, not moving forward and not completing the Foundation’s mandate.

For this reason, Michael Newton is refusing to transfer the funds until he receives complete clarification and formal direction from the Champlain Regional College’s Foundation. The Governing Board is preparing a formal letter to Administrative Services expressing growing concern over the inability to complete the Foundation’s mandate.

Don Shewan did, however, inform members that this agenda item will be on the next Board of Governors meeting and that the proposed resolution would see authority for the allocation of all Saint-Lambert monies be made by the Governing Board. Similarly, all money raised by Saint-Lambert will remain at the exclusive use of Saint-Lambert.

7) Program Update 420.G0 Continuing Education DEC Resolution No.: LAM-2025-010

Mark Wallace, Director of Continuing Education spoke to this item.

WHEREAS the Administration and Management Technology 410.G0 is a DEC that has been developed by the Ministère de l'Enseignement supérieur and Champlain Saint-Lambert has the authorization to deliver it;

WHEREAS Champlain College Saint-Lambert's Continuing Education department has over 13 years of experience delivering DEC programs;

WHEREAS this DEC program and the profile that has been created will respond to local needs, particularly for those seeking recognition of acquired competencies services for this program; and

WHEREAS the Commission of Studies has unanimously endorsed this program profile at its meeting on May 21, 2026;

BE IT THEREFORE RESOLVED that the Governing Board recommends that the Board of Governors approve this program profile for use in Continuing Education at Champlain Saint-Lambert.

There was no call for the vote.

MOVED BY: Denise Albert

SECONDED BY: Miriam Morissette

MOTION CARRIED UNANIMOUSLY

8) IPESL (Institutional Policy on the evaluation of Student Learning) Proposed Revisions

Resolution No.: LAM-2025-011

Dianne Bateman, faculty member of the English Department, spoke to this item. Dianne provided an overview of the proposed revisions which focus on improving clarity, constituency, and alignment with current College practices.

- Rewritten absences section
- Clearer roles and responsibilities
- Clarified list of College-approved absences
- Updated mid-term evaluation threshold timeline

WHEREAS the Institutional Policy on the Evaluation of Student Learning establishes the College's expectations regarding the fair, equitable, and transparent evaluation of student learning;

WHEREAS the Commission of Studies has reviewed the proposed revisions to the IPESL;

WHEREAS the revised IPESL clarifies student and faculty responsibilities and ensures continued alignment with institutional, pedagogical, and regulatory requirements;

WHEREAS the Commission of Studies has unanimously recommended approval of the revised IPESL.

BE IT THEREFORE RESOLVED that the Governing Board recommends that the Board of Governors approve the revised Institutional Policy on the Evaluation of Student Learning.

There was no call for the vote.

MOVED BY: Caroline Comeau

SECONDED BY: Henriette Dumont

MOTION CARRIED UNANIMOUSLY

9) IPEAP (Institutional Policy on the evaluation of Academic Programs) Proposed Revisions

Resolution No.: LAM-2025-012

Samantha Morley, Continuing Education pedagogical advisor spoke to this item.

Samantha presented an overview of the proposed revisions to the policy which are in response to feedback from the CEEC and to align with Law25.

- Changes during the five-year cycle
- Protection of personal information
- New diagram demonstrating different portions for clarity

WHEREAS, the Institutional Policy on the Evaluation of Academic Programs is an important component of the College's quality assurance framework;

WHEREAS the Commission of Studies has reviewed the proposed revisions to the IPEAP;

WHEREAS the revised IPEAP supports continuous program improvement, evidence-informed decision-making, and alignment with institutional and regulatory expectations;

WHEREAS the Commission of Studies has unanimously recommended approval of the IPEAP.

BE IT THEREFORE RESOLVED that the Governing Board recommends that the Board of Governors approve the revised Institutional Policy on the Evaluation of Academic Programs.

There was no call for the vote.

MOVED BY: Vince Amato

SECONDED BY: Denise Albert

MOTION CARRIED UNANIMOUSLY

**10) Champlain College Saint-Lambert Provisional Operating Budget 2026-2027
Resolution No.: LAM-2025-013**

Paul Conway, Finance Department Coordinator spoke to this item.

WHEREAS each Governing Board must make a recommendation on the adoption of its College's Operating Budget; and

WHEREAS the College has prepared a balanced budget for the financial year 2026-2027 for a total of \$38,752,747; and

WHEREAS the budget respects the *Régime budgétaire* and the regulations as set forth by the *Ministère de l'Éducation et de l'Enseignement supérieur*; and

WHEREAS although the final allocations from the Government have not been fully released.

BE IT THEREFORE RESOLVED that the Champlain – Saint-Lambert Governing Board recommends to the Board of Governors the adoption of the preliminary 2026-2027 Operating Budget of Champlain Saint-Lambert.

There was no call for the vote.

MOVED BY: Donald Shewan

SECONDED BY: Paul Dionne

MOTION CARRIED UNANIMOUSLY

11) Information Item: Consolidated Champlain Regional College Operating Budget 2026-2027

Paul Conway spoke to this item and presented a consolidated operating budget.

Members raised lack of transparency concerns regarding the Administrative Services budget as Article 2 of Bylaw 5 provides that the Governing Board of each

College shall adopt its College's budgets and provide an opinion on Administrative Services' budgets.

Members said that Administrative Services did not respect Bylaw 5 and they were not given sufficient detail and time to allow them to form and record their opinion on the budget.

Don Shewan explained that In Quebec's public education system, provincial law (*Loi sur les collèges d'enseignement général et professionnel*) takes absolute precedence over any internal bylaw. Administrative Services chose to adhere to the governing law.

A letter explaining the Governing Boards concerns will be sent to Champlain Regional College Administrative Services on the Chairperson's behalf.

12) New Construction Update

Members were informed of the progress of the new construction which will include moving existing Physics labs to accommodate Biology. It will also include an enlargement of the Adapted Services area.

The College is still awaiting the results of the soil testing which could result in a major expense for decontamination.

It is anticipated that the new construction will result in a reduction of up to 20% of parking spaces.

13) Varia

The following announcements were made regarding the end of mandates:

Patrick Straub replaces Henriette Dumont as the new Support Staff Representative.

Valerie Hadd replaces Justine Bell as the new Faculty Representative.

Marie-Ève Parenteau and Han Lin will be replaced by Victoria Gerov and Mataijah Jackson-Wynter.

Caroline Comeau, Ministry appointed member informed members of her resignation from the Governing Board as she will be retiring from the CSSS.

Tokens of appreciation were presented to the outgoing members to honor their service. Best wishes were extended to both the incoming and outgoing individuals as they transition into their new roles.

Don Shewan thanked the entire team for their dedication and input over this academic year and wished them all a healthy and safe summer.

14) Adjournment

It was **MOVED** by Henriette Dumont and **SECONDED** by Marie-Ève Parenteau that the meeting be adjourned at 9:15 p.m.

Paul Dionne
Chairperson

Patrizia Polifroni
Recording Secretary